

Time: 11:00 PM
Place: Borough Hall

Mayor O'Brien called the meeting to order followed by a salute to the flag.

Municipal Clerk Farbaniec read the notice of meeting publication.

Assemblyman Craig Coughlin administered Oaths of Office to Councilmen Kevin Dalina and Damon Enriquez both for three year terms.

Mayor called for Roll Call.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Absent: None

Others Present: Mayor Kennedy O'Brien, Business Admin. Daniel E. Frankel, , Municipal Clerk Theresa A. Farbaniec, Assistant Clerk Jessica Morelos, Borough Engineers David J. Samuel and Jay Cornell, Borough Attorney Michael DuPont.

Others Absent: C.F.O./Treasurer Denise Biancamano

- **Adoption of the 2019 Meeting Schedule, subject to correction as needed.**

Mayor asked if there were any objections to the following schedule.
None made.

Motion was made by Councilman Buchanan to adopt the meeting schedule.
Seconded by Councilwoman Kilpatrick.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak, all Ayes.

**MAYOR & BOROUGH COUNCIL
2019 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Saturday, January 5, 2019	Agenda Session Re-Organization Meeting	11:00 A.M. Borough Hall 12:00P.M.Council Chambers
Monday, January 14, 2019	Regular & Business Session	7:00 P.M.
Monday, January 28, 2019	Regular & Business Session	7:00 P.M.
Monday, February 11, 2019	Regular & Business Session	7:00 P.M.
Monday, February 25, 2019	Regular & Business Session	7:00 P.M.
Monday, March 11, 2019	Regular & Business Session	7:00 P.M.
Monday, March 25, 2019	Regular & Business Session	7:00 P.M.
Monday, April 8, 2019	Regular & Business Session	7:00 P.M.
Monday, April 22, 2019	Regular & Business Session	7:00 P.M.
Monday, May 13, 2019	Regular & Business Session	7:00 P.M.
Tuesday, May 28, 2019	Regular & Business Session	7:00 P.M.
Monday, June 10, 2019	Regular & Business Session	7:00 P.M.
Monday, June 24, 2019	Regular & Business Session	7:00 P.M.
Monday, July 22, 2019	Regular & Business Session	7:00 P.M.
Monday, August 19, 2019	Regular & Business Session	7:00 P.M.
Monday, September 9, 2019	Regular & Business Session	7:00 P.M.

Monday, September 23, 2019 Regular & Business Session 7:00 P.M.
 Tuesday, October 15, 2019 Regular & Business Session 7:00 P.M.
 Monday, October 28, 2019 Regular & Business Session 7:00 P.M.
 Tuesday, November 12, 2019 Regular & Business Session 7:00 P.M.
 Monday, November 25, 2019 Regular & Business Session 7:00 P.M.
 Monday, December 16, 2019 Regular & Business Session 7:00 P.M.

Unless otherwise noted, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

Formal action may be taken.

This meeting is published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Theresa A. Farbaniec, RMC
Municipal Clerk

Designation of Council President

2019 Council President – Councilman Daniel Buchanan

Motion made by Councilwoman Novak to designate Councilman Buchanan as Council President. Motion was seconded by Councilwoman Kilpatrick.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak, all Ayes.

Mayor read the following nominations for Standing Committees:

The following were presented for 2019:

Admin. & Finance: Co. McGill, Enriquez, Novak
 Planning & Zoning: Co. Dalina, Novak, Buchanan
 Public Safety: Co. Buchanan, Dalina, Kilpatrick
 Public Works: Co. Novak, Kilpatrick, Dalina
 Recreation: Co. Enriquez, Buchanan, McGill
 Water & Sewer: Co. Kilpatrick, McGill, Enriquez

Councilwoman Novak moved the nominations for Standing Committee be approved. Seconded by Councilman Buchanan.

Roll Cal: Councilpersons Novak, Buchanan, Dalina, Enriquez, Kilpatrick, McGill, all Ayes.

Mayor O'Brien read the following nominations for appointments:

1 Yr. Borough Attorney - McKenna, DuPont, Higgins & Stone – Michael DuPont
1 Yr. Borough Engineer - CME Associates, David J. Samuel
1 Yr. Labor Counsel - Appuzzese, McDermott, Mastro & Murphy (Robert Clarke)
1 Yr. Auditor - Wiss & Company
1 Yr. Bond Counsel - Wilentz, Goldman & Spitzer
1 Yr. Financial Advisor - NW Financial

1 Yr. Municipal Prosecutor- Francis Womack

1 Yr. Public Defender - Roselli & Roselli, Esq.

1 Yr. Special Counsel
Tax Matters - James Nolan & Associates, LLP

1 Yr. Special Counsel
ABC Matters - Antonelli Kantor, PC

1 Yr. Special Counsel
Rent Leveling Board Matters- James P. Nolan & Associates, LLP

1 Yr. Special Counsel Other Matters – Weiner Law Group, LLP
Alt. Antonelli Kantor

1 Yr. Litigation Counsel - Weiner Law Group, LLP
Alt. Antonelli Kantor
McManimon, Scotland & Bauman, LLC

1 Yr. Occupational Health Hackensack Meridian Health (JFK)

1 Yr. Municipal Planner Heyer Gruel & Assoc.

1 Yr. Special Counsel
COAH Matters - Jeff Surenian & Assoc, LLC
McManimon, Scotland & Bauman, LLC

1 Yr. Special Counsel
Water Matters - McManimon, Scotland & Bauman, LLC
Antonelli Kantor

Council President Buchanan moved the appointments be approved.
Seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill,
Novak.

Mayor stated that he will be appointing the Council Liaison to the following
Boards and Commissions at the next meeting.

Mayor made the following appointments:

BOARD OF ADJUSTMENT

4 Yr. Member William Henry

BOARD OF HEALTH

3 Yr Member Kenneth Revolinsky

3 Yr Member William Henry

HUMAN RELATIONS COMMISSION

3 Yr. Member Joe Notarangelo

3 Yr. Member Julia Green

3 Yr. Member Michael Horvath

3 Yr. Member Val Tarr

ENVIRONMENTAL COMMISSION

3 Yr. Member Ernest Read

3 Yr. Unexp. Term Exp. 12/19 – Shirley Read

HUMAN RELATIONS COMMISSION

3 Yr. Member Mahesh Chitnis

3 Yr. Member Bonnie Constad

3 Yr. Member Anthony Malara

COMMISSION ON AGING

3 Yr. Member Donna Kuchta
3 Yr. Member Joan Lehocky
3 Yr. Member Rosina Schmidt
3 Yr. Member Patricia Dunn (Twin Boro)

CULTURAL ARTS COUNCIL

1 Yr. Member Karen Astrom
1 Yr. Member Dorothy Magee
1 Yr. Member Edna Pilch

LIBRARY BOARD OF TRUSTEES

5 Yr. Member Yvonne Kronowski
5 Yr. Alt. for the Mayor Karen Perno
1 Yr. School Sup't or Alt. Lori Ann Dobrzynski

SHADE TREE COMMISSION

5 Yr. Member Diane Kelly
5 Yr. Member Joyce Major
5 Yr. Member Heather Pawski

RECREATION ADVISORY BOARD

3 Yr. Member Larayne Panayi
3 Yr. Member Jen Terracciano
3 Yr. Member Judy Ryan
3 Yr. Member Deborah E. Cooke
3 Yr. Member Peggy Yanuzzelli (unexp term of
Kevlyn Uveges, exp. 2019)

OPEN SPACE COMMITTEE

3 Yr. Mayor's Designee Joseph Kupsch

GREEN TEAM

3 Yr. Member Elyse Barone
3Yr. Member Rebecca Garbowski
3Yr. Member Danielle Maiorana
3 Yr. Member Bea Duigon
3 Yr. Member Kate Elichko
3 Yr. Member Jennifer Dusko

HOUSING AUTHORITY OF THE BOS

5 Yr. Member Stephen Melanaski

1 Yr. JOINT INSURANCE FUND – Employee Dan Frankel
- Alternate Denise Biancanamo

1 Yr. COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR
Danielle Maiorana
Denise Biancanamo – Alternate

COMMUNITY DEVELOPMENT GLOCK GRANT COMMITTEE

3 Yr. Donald Newton

LIAISON – BOY & GIRL SCOUTS

1 Yr. Girl KATHY FODERAO
1 Yr. Boy Thomas Tighe

LIAISON-VETERANS ALLIANCE

1 Yr. Term Kenneth P. Kelly
1 Yr. Term Richard Kosmoski

1 Yr. LIAISON-BOARD OF EDUCATION-

1 Yr. EQUAL OPPORTUNITY HOUSING OFFICER Daniel Frankel

Voice Vote, all Ayes.

Resolutions attached for consideration were:

RESOLUTIONS FOR CONSIDERATION:

- 2019-1 Rules of Order
- 2019-2 Scheduling Standing Committee and Council Meetings 2019
- 2019-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville
- 2019-4 Authorizing the re-opening of petty cash funds for various departments
- 2019-5 Requiring Tax Collector and Treasurer to furnish bonds
- 2019-6 Temporary Budget Appropriations – 2019
- 2019-7 Confirming operable procedure for the settlement of claims against the Borough
- 2019-8 Clarifying power of Council President to solemnize marriages When Council President is acting in the capacity of Acting Mayor.
- 2019-9 Designating the Official Newspaper
- 2019-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.
- 2019-11 Cancelling Small Balances
- 2019-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2019- Appointing Borough Attorney
- 2015- Appointing Borough Engineer
- 2019- Appointing Labor Counsel
- 2019- Appointing Borough Auditor
- 2019- Appointing Bond Counsel
- 2015- Appointing Financial Advisor
- 2019- Municipal Prosecutor
- 2019- Appointing Public Defender
- 2015- Appointing Special Counsel - Tax Matters
- 2019- Appointing Special Counsel - ABC Matters
- 2019- Appointing Special Counsel – Rent Leveling Board Matters
- 2019- Appointing Special Counsel – Other Matters
- 2019- Appointing Litigation Counsel

- 2019- Occupational Health Services/Alt. Borough Physician
- 2019- Appointing Municipal Planner
- 2019- Appointing Special Counsel – COAH Matters
- 2019- Appointing Special Counsel – Water Matters
- 2019- Appointing Architect
- 2019- Public Agency Compliance Officer

PUBLIC PORTION

Mayor O'Brien opened the meeting to the public on general items. No one appeared.

Council President Buchanan moved the Public Portion be closed. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Mayor asked if there was any new business.

Mr. Frankel said that they would need to go into closed Session.

EXECUTIVE SESSION – Personnel/Contract Negotiations - 15 minutes

Borough Attorney, Michael DuPont read the following resolution into record:

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 15 minutes to discuss the following matters:

Personnel / Contract Negotiations

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Council President Daniel Buchanan

APPROVED:

/s/ Kennedy O'Brien
Mayor

Council President Buchanan moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilwoman Kilpatrick.

Roll Call- Voice Vote, all Ayes
Time: 11:23 AM

Reconvene:

Council President Buchanan made a **motion to reconvene**. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. - Time 11:27 AM

• **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion was seconded by Council President Buchanan.

Roll Call – Voice Vote, all ayes. Carried.

Time 11:28 A.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

1/14/19
Date approved